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BYLAWS SUBMITTAL FORM FOR UNITS AND COUNCILS

PLEASE COMPLETE THIS FORM AND SEND WITH BYLAWS SUBMITTED FOR APPROVAL

Units: Submit your bylaws to your council parliamentarian for review and they will forward them through channels.

Council Parliamentarians: Send one (1) original set of bylaws (including standing rules) and four (4) complete copies (including standing rules), together with this completed form (both pages) to the district parliamentarian.

TO: Lindell Belote
Fourth District Parliamentarian
5854 Rexford Avenue
Cypress, CA 90630

BYLAWS FROM:

Unit _____
Council Saddleback Valley
District Fourth District PTA
Organization Date _____
California State ID # _____
National PTA ID # _____
EIN _____
Incorporation # _____
Registry of Charitable Trust # (councils only) _____
Fiscal Year _____
Date Submitted to District _____
Date Submitted to State _____

- New Unit New Council Organization Date _____
- Update to most current edition without changes
- Change of Status/Name Change - Original form signed by district president attached
- Mandatory update required to reinstate charter/recognition
- Proposed amendments as listed on page 2
- Additional standing rules attached as required Unit/council has no additional standing rules

From
Council Dennis Walsh, Parliamentarian, Saddleback Valley PTA **Council**
Address: 21001 Calle Caminata, Lake Forest, CA 92630
Telephone: (with Area Code) 949.305.4066
Email: svparliamentarian@svpta.org

From _____, Parliamentarian, _____ **Unit**

Address: _____

Telephone: (with Area Code) _____

Email: _____

Page #	Article #	Section #	Proposed changes (Please attach additional pages if necessary.)